

14509 - Special Education Support Specialist

Will provide consultation in special education related areas on a team of experts in the field of Autism Spectrum Disorder and other neurodevelopmental disabilities across the lifespan. Provide a range of consultation and follow up services at the Center as well as within the community setting; provide basic educational materials to families, school personnel, and other caregivers and providers; create tools utilized for education/training in clinical and research formats; assist in research and student training activities; conduct ongoing workshops and trainings to a range of consumers.

Duties and responsibilities include, but are not limited to:

- *Provide consultation to families and educators regarding appropriate and effective academic programming within community settings.

- *Will implement outreach training programs provided within the context of the HANDS in Autism program.

- *Disseminate basic educational materials and research literature to help educate caregivers, staff and professionals.

- *Provide innovation in service delivery with development of workshops responsive to the expressed needs of the community.

To be successful candidates should have theoretical understanding and philosophical appreciation for team intervention in a medical setting. Ability to work as a team player; able to communicate effectively with staff, parents, clients, and other consumers; ability to present professionally; ability to maintain accurate and organized records; ability to work with some level of independence; ability to demonstrate innovation.

Ability to handle multiple and changing tasks on any given day and to be able to stay focused and organized while also being flexible. Ability to think clearly under pressure and make appropriate judgments. Must be able to maintain confidentiality. Judgment with dealing with staff, clients, consumers. Ability to work with minimal supervision or feedback. Ability to deal with difficult clients/families/consumers. Adept in meeting deadlines and carrying out responsibilities.

Must be able to deal with combative or aggressive clients.

Required: Bachelor's Degree from an accredited institution in Special Education or closely related field, plus at least 2 years of experience working with individuals with autism spectrum and/or related disabilities, and Indiana state teacher licensure.

Preferred: Master's Degree from an accredited institution.

